

聖保羅男女中學附屬小學  
ST. PAUL'S CO-EDUCATIONAL COLLEGE PRIMARY SCHOOL

11, Nam Fung Path, Wong Chuk Hang, Hong Kong  
Tel : (852) 2526 1882 Fax : (852) 2526 2133

**Open Recruitment**

**Date of Employment: 1<sup>st</sup> September 2019 to 31<sup>st</sup> May 2020**

**We are hiring instructor for the following extra-curricular (ECA) class**

ECA code	A01
ECA title	Western Calligraphy
Date and Time	From September 2019 to May 2020 Every Wednesday 1:00p.m. – 2:00p.m.
Number of lessons	25
Target students	Primary 6 students
Class size	Around 15 students
Instructor qualifications	1. Relevant experience in teaching western calligraphy 2. Experience in teaching primary school students an advantage

Individual applicants are invited to apply by submitting an application letter which includes (a) relevant experience and qualifications; (b) proposed lesson plans; (c) output ideas; (d) expected remuneration; and (e) sample work **by post** to the following address:

Ms. Leung Lai Mei  
St. Paul's Co-educational College Primary School  
11 Nam Fung Path  
Wong Chuk Hang  
Hong Kong

Please mark "Confidential" and specify "A01" on the envelope.

For inquiries, please contact Ms Lai Yin Yung at 2526 1882.

Closing date: 8<sup>th</sup> May 2019

*The bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC/IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.*