

ST. PAUL'S CO-EDUCATIONAL COLLEGE

Invitation to written quotation for the provision of travel insurance for 2018 Rites of Passage Programme

Our school hereby invite travel insurance providers to submit written quotation for the provision of travel insurance for the 2018 Rites of Passage Programme from 7 July to 11 August 2018.

Please contact Ms Kitty Liu at 2101 0811 before 5 March 2018 (Monday) for details of the written quotation procedures, service requirements, assessment criteria and contents required in the written quotation document.

Please note that the deadline for the submission of written quotation will be **12:00 noon on 5 March 2018 (Monday)**. If you are interested, please submit the written quotation documents in a sealed envelope marked with “Written Quotation for the Provision of Travel Insurance for 2018 Rites of Passage Programme” to **St. Paul’s Co-educational College** at 33 MacDonnell Road, Hong Kong by the deadline.

The bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, SMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.