



聖保羅男女中學

ST. PAUL'S CO-EDUCATIONAL COLLEGE

Teacher Assistant

Requirements:

- F6 / F7 graduate / Associate Degree / Degree holder with grade C / level 4 in HKCEE / HKDSE English (Syllabus B) and Chinese Language OR grade D or above on HKAL Use of English and Chinese Language & Culture
- Good command of both spoken and written English and Chinese
- Proficiency in MS Office applications including Chinese word processing
- Detailed-minded, pleasant, helpful and diligent

Applicants are invited to apply by submitting an application letter together with resume showing current and expected salary by email to: **adminoffice@spcc.edu.hk** or by post to **Director of Administration, Administration Office, St. Paul's Co-educational College, 33 MacDonnell Road, Hong Kong.**

Please mark "Confidential" and specify the post you apply for on the envelope. The successful candidate will be required to undergo Sexual Conviction Record Check (SCRC).

All enquiries and applications will be treated in strict confidence and only used for employment related purposes.